ARCHIBUS® Asset Management

Asset Portal

Track and manage physical assets to improve data accuracy, increase asset utilization, and optimize acquisition or disposition decisions

Increasing asset utilization and optimizing acquisition and/or disposition practices are essential to increasing organizational efficiency and achieving superior financial results. ARCHIBUS Asset Portal provides the means to improve data accuracy of the asset registry, increase asset utilization, and optimize asset acquisition and disposal decisions within an overall capital plan. Asset Portal's capabilities go beyond a merely financial focus and can also trace assets to the entity that is responsible for the asset, the cost center or department that depends on the asset, and/or the physical location where the asset resides. This helps increase organizational accountability and facilitate asset redeployment, when appropriate.

Reports and Summary Tables:

- Property Types
- Depreciation Logs
- Depreciation Schedules
- General Ledger Journal Entries
- Integrated Telecom Asset Console
- Equipment Plan
- Equipment by Department/Room
- Equipment by Warranties
- Equipment by Insurance Policies
- Furniture Plan
- Furniture by Department
- Furniture Counts by Standard/Building/Floor/Room/Department
- Jack Plan
- Jacks by Room
- **Plus Many More...**

Benefits

- **Delivers improved furniture and equipment utilization rates, which can reduce capital expenditures by as much as 10% annually**

- **Tracks and manages asset ownership and usage to increase organizational accountability and promote redeployment opportunities**

- **Ensures compliance with financial accounting requirements and/or regulatory mandates**

- **Establishes a coherent process for integrating asset planning, acquisition, tracking, disposal and investment recovery**

- **Maintains an accurate inventory of network infrastructure to facilitate improved planning and a high level of internal customer support**

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The #1 Solution for Real Estate, Infrastructure & Facilities Management in the World

ARCHIBUS®

Improve Utilization Rates, Reduce Expenditures

Professionals managing fixed assets often must answer questions about their necessity, location, use, condition and more. Among the most challenging questions is how does the total operating and capital funds spent on fixed assets fit into the larger budget and capital plan–and are these costs justified? The ARCHIBUS Asset Portal application lets you answer these questions with confidence – and reduce capital expenses by as much as 10% -- by providing expanded visibility into, and analysis of, the organization's fixed asset base.

- *Centralize asset registry for accurate and verifiable information on physical assets, personnel who are directly accountable for them, and the lines of business that the assets support*
- *Simplify review of current asset holdings, and evaluation of utilization rates to establish best practices and avoid unnecessary capital expenditures*
- *Track depreciation value by asset type to correlate the physical inventory with accounting records*

Track and Manage Asset Ownership

Continuous feedback from on-going facilities-related activities increases the accuracy of the asset data repository. ARCHIBUS Asset Portal improves accountability and decision-making at all levels by collecting key asset data and identifying personnel who are directly accountable for those assets, as well as the lines of business that the assets support. Ultimately, this accountability will drive improved asset optimization that supports the organizational mission at the lowest cost.

- *Connect asset information to the dynamic processes for maintenance, moves, space planning, asset allocation, and capital requests*
- *Encourage organizational accountability for assets by providing readily accessible metrics*
- *Track physical assets accurately to help ensure government, regulatory, and/or corporate compliance*
- *Save time and labor costs by eliminating manual inventory counts and ownership tracking*
- *Execute moves rapidly and with fewer errors by having the complete list of furniture, equipment, and other assets connected directly to move orders*

Comply with Accounting/Regulatory Requirements

Because of the sheer number of assets owned by organizations, accurately tracking them all to comply with accounting and regulatory requirements is an ongoing challenge. ARCHIBUS Asset Portal's ability to consolidate and share asset information, provides the tools needed for proactive asset management.

- *Maximize tax savings through accurate depreciation deductions*
- *Minimize overpayment of property taxes and insurance premiums with improved asset tracking/valuation*
- *Enable a complete audit trail of each tracked asset's end-of-life to minimize tax liabilities and/or possible environmental penalties upon disposal*
- *Justify write-down of untrackable assets*

Integrate Asset Planning with Operations

ARCHIBUS Asset Portal provides the basis for cohesive capital appropriation planning, budgeting, and approval processes. Its Web-based interface offers a simplified way to collaborate across the organization to link and coordinate centralized planning responsibilities.

- *Deliver easily accessible information of the assets under the control of a cost center or operating group*
- *Support an agile operating environment by having the right equipment in the right place at the right time*
- *Mitigate risk of audits/accidents interrupting operations*
- *Reduce asset downtime by easily identifying potential replacements already residing within the organization*
- *Lower data entry costs and foster shared responsibility*

Support Network Infrastructure

Asset Portal gives organizations a detailed, accessible, and up-to-date view of physical network assets, which provides users with the tools for effective network planning and customer support.

- *Use the Assets Console to find and edit information on equipment, faceplates, jacks, punch blocks and panels*
- *Reuse existing cables, panels, and horizontal runs rather than re-lay them during renovation projects*
- *Coordinate moves effectively by using a standardized, accurate list of jacks, faceplates, and services*

For more information, visit **www.archibus.com/ap**

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